



City of Eaton Rapids

200 S Main Street

Eaton Rapids, MI 48827

517-663-8118

Liaison: lzeller@cityofeatonrapids.com

Quality of Life Board - Sub-Committee Application

If you are interested in serving as a member of one (or more) of the sub committees established for the Quality of Life Board with the City of Eaton Rapids, please complete this form; attach additional sheets if necessary. You may be called upon for an interview, and you may wish to attend a meeting of the Quality of Life Board or sub-committee if you have not yet done so. For more information, please contact Lindsey Zeller, Quality of Life Director at (517) 663-8118 x 8178 or vial e-mail at lzeller@cityofeatonrapids.com.

Please submit your completed application to the City Clerk– Attention: Lindsey Zeller

Sub Committee Interest (Check all that apply)

Arts Council

Oakridge Park

Youth & Teen Initiatives

Parks Development

River Recreation

Contact Information

Name: _____

Address: _____

City/State/Zip: _____

Phone: _____

E-mail: _____

Qualifications for Position (please use additional paper if needed)

Why are you interested in this position? _____

What particular strengths would you bring to this board? _____

Experience and community affiliations? _____

Recommended by: _____

References (Name and Contact): (1) _____

(2) _____

Signature of Applicant

Signature _____

Date _____

Sub Committee Descriptions on Reverse

Arts Council - This sub-committee will be tasked with the creation and proliferation of the Arts in the City of Eaton Rapids. The mission is to enrich and engage the Eaton Rapids community through the arts. This will be accomplished through education, exhibitions, events, etc.

Park Development - Members of this committee will discuss the short-term and long-term options to raising additional funds for the Quality of Life department. They will also work on development and expansion of the City Parks and their amenities.

Oakridge Park-This sub-committee is responsible for all items related to the management and programming of Oakridge Park.

River Recreation – This group’s primary goal will look at methods to increase the quantity and quality of outdoor recreation opportunities as it relates to the Grand River. Also, the River Recreation committee will look to promote and encourage healthy use of the river, and long-term attainment of strategies and development opportunities outlined in the River Recreation Master Plan.

Youth/Teen Initiatives – Understanding the need for events, programs and opportunities for the area’s youth and teens, this committee will look for opportunities to create and expand the City’s offerings for these age groups. Act as representatives working closely with the Teen Center, Public Library and School District.



CITY OF EATON RAPIDS SUB-COMMITTEE GUIDELINES AND EXPECTATIONS

Welcome and thank you for taking on the role of a sub-committee volunteer. I am confident that the talents and resources you will bring will be of great value to our community. Being a part of a sub-committee for the City of Eaton Rapids is so much more than simply sitting on a panel and offering ideas. It's about listening to the community members around us, using ideas and approaches from all sources, and working together as a team for the betterment of our community and all who interact with it. You will be viewed as a leader in our community, a person who has great pride for the City of Eaton Rapids and is invested in the future of Eaton Rapids. It is my hope and my desire that you will find great satisfaction, pride and fulfillment from serving your community through this sub-committee.

Expectations:

- I will attend all scheduled sub-committee meetings to the absolute best of my ability. In the event where I cannot attend a scheduled meeting, I will notify the chairperson of my sub-committee at least 24 hours in advance of my absence.
- I will actively participate in projects and activities my sub-committee is assigned to by the Quality of Life Board.
- I acknowledge that a sub-committee is an advisory board and is NOT authorized to make decisions or enter into agreements of any kind on behalf of the City of Eaton Rapids.
- I understand that The Quality of Life Board and its sub-committees are advisory bodies only, and are not allowed to make purchases on behalf of the City without first obtaining the approval of City Council. Any expenses that I incur without obtaining approval are my sole liability and not the responsibility of the QOL Board, The Council, or the City of Eaton Rapids.
- I am committed to working responsibly and respectfully with all members of sub-committees as well as the community and City staff members.
- I acknowledge that all plans for action must be presented to the Quality of Life Board at a regularly scheduled meeting, (or properly posted special meeting) and approved prior to moving forward with the desired action.
- I will remain focused on the scope of work that is outlined for the sub-committee that I serve on. Should I have an idea that falls in the scope of work for a different sub-committee, I will bring the idea to the Quality of Life Board for consideration.

By signing this agreement, I, _____ acknowledge that I have read and understand the above listed expectations. I furthermore understand that at any time during my involvement as a sub-committee member, should I fail to meet the above expectations, I may be removed from my position within the sub-committee assignment.

Applicant Signature

Date

Director Signature

Date